

European curriculum vitae format

Personal information

Name	Jan Novak
Adress	Brnenska 328, 600 00 Brno
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Nationality	czech
Date of birth	26. 2. 1980

Work experience

Dates (from-to)	2007–2009
Name and adress of employer	Konecny & Vagner – Dopravni stavby, s. r. o.
Type of business or sector	Traffic infrastructure
Occupation or position held	IT Manager
Main activities and responsibilities	IT Specialists team leadership

Dates (from-to)	2004–2007
Name and adress of employer	Stavby Vojtech Maly, s. r. o.
Type of business or sector	Building works
Occupation or position held	Enterprise Network Administrator
Main activities and responsibilities	Operating ensurance of enterprise network

Education and training

Dates (from-to)	2002–2004
Name and type of organization providing education and training	Mendel University of Agriculture and Forestry in Brno
Principal subjects/occupational skills covered	
Title of qualification awarded	
Level in national classification (if appropriate)	ISCED 5A

Dates (from-to)	1999–2002
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Name and type of organization providing education and training	Mendel University of Agriculture and Forestry in Brno
Principal subjects/occupational skills covered	Innovation Course for the IT Specialists, System Engineering, Theory of Programming Languages
Title of qualification awarded	Algorithm Development, Operating Systems, Programming Techniques
Level in national classification (if appropriate)	ISCED 5A

Personal skills and competencies

Mother tongue **czech language**

Other Languages

english language

Reading skills excellent
Writing skills excellent
Verbal skills excellent

german language

Reading skills good
Writing skills good
Verbal skills basic

Organizational skills and competencies Experiences with worker team leadership from previous job.

Technical skills and competencies Very good knowledge of programming language C++, knowledge in 3D modelling branch.

Driving licence(s) groups A, B