

MENDEL UNIVERSITY, BRNO

FACULTY OF REGIONAL DEVELOPMENT AND INTERNATIONAL STUDIES

RESEARCH QUESTIONNAIRE

This questionnaire is administered to collect data for a Diploma Thesis on the assessment of the public procurement Act 2003(Act 663) within the public entities in the Eastern Region of Ghana. I will be grateful if you could answer the following questions by ticking (✓) the appropriate box for each item. The questionnaire is in three sections: personal data, implementation and the impact of the reform. Please note that all information provided will be

strictly treated as confidential as this work is for academic purposes. Regards.

Section A: Personal Data 1. Gender: Male () Female ()

2. Age Group: 18-30yrs (), 31-45yrs () 46-60yrs () 61yrs and above ()

3. Position Held:.....

4. Level of Education

Section B: Implementation of the Public Procurement Reform

5. Have you had any training on the Public Procurement Act, Act 663? Yes No

6. Who organized the training.....

7. Have you participate in any tendering process Yes No

8. Where do you get the information about the tenders? News Papers Notice Board
Invitation Letters Others (specify)

9. Do you think the Public Procurement reform has helped to reverse the problems that existed before the introduction of the reform in 2003? Yes No If yes which ways?

.....
.....

10. Are you aware of the administrative review provision in Act 663? Yes No

11. a) Have you had a problem with the procurement process? Yes No b) If yes who did you complain to Head of Entity PPA ETC/TRB c) Was the issue addressed? Yes No d) were you satisfied with the outcome Yes No

Section C: Impact of the reform on the scale of 1-4 answer the following questions

Scale: 1= Strongly Agree, 2= Agree, 3=Disagree, 4= Strongly Disagree

1 2 3 4

Transparency

15. There is dispute resolution and fairness in procurement process?
16. There is effective monitoring and auditing of procurement activities
17. Contract awards are posted on PPA/entity website and notice boards by oversight bodies

18. Procurement opportunities are advertised using the appropriate medium such as Newspapers?

Professionalism

Do selection of bid solely based on the lowest price?

Procurement staff are qualified and experienced to handle Procurement process

Is Tender Evaluation conducted by competent persons?

Efficiency and Value for Money

20. There is value for money in terms of government projects awarded in the region
21. There is a greater efficiency in public procurement
22. Better utilization of funds by public procurement entities
23. Projects are completed on time and within the proposed cost
24. There is effective contract management and reporting by entities

Competitiveness

25. Trust and confidence in public procurement among stakeholders
26. Many companies compete for public contracts
27. The Public Procurement Reform has stimulated private sector growth

Ethics and Compliance with Regulatory Framework

28. Do public entities comply with the public procurement Act?
29. Do entities prepare and post annual procurement plan on the PPA website
30. Tender adverts and contracts of entities are posted on PPA website
31. Procurement entities hails to procurement methods for appropriate threshold

32. Entities used required tender documents from PPA in procurement

Challenges in the Implementation of the Act

33. Are there weaknesses in public procurement system?

34. Lack of facilities and structures to facilitate procurement processes

35. High Cost of procurement of services and goods

36. Short training programmes for staff

37. There are delays in the procurement process

If yes state the reasons for the delay.....

Amendment of the Public Procurement Act (Act 663)

38. Should the Act be amended?

If yes, suggest section(s) to be amended.....

.....

39. Have you been aware of proposal to review the composition of ETCs/TRBs and thresholds amendment?

40. Do you think the proposed amendment can address the procurement challenges?